



**Gloucester City Swimming Club
Level 3 Open Meet
Fri 6th, Sat 7th & Sun 8th October 2017**

**License No.
3SW171769**

Promoter's Conditions

Introduction

The objective of this meet is to adhere to the British Swimming philosophy of providing competition for all and to meet the mission statement "Every swimmer has the opportunity to swim in appropriate, quality competition to enable them to achieve their true potential". This meet is inclusive for disability swimmers. This competition is held under ASA Laws and Regulations and ASA Technical Rules of Racing.

Swimming/Spectator Area

For the purpose of this meet, Team Managers will be responsible for the conduct of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmers at all times.

The following requirements should be brought to the attention of competitors, team staff and spectators. Swimmers seating and spectator areas are separated by dividing ropes although situated in the same block. Entry to the swimmers' area is through the changing village and onto poolside. Entry to the spectators' seating area is from the first floor.

UNDER NO CIRCUMSTANCES (except when using as an evacuation route) SHOULD SWIMMERS OR SPECTATORS CROSS THESE DIVIDING ROPES. Additionally neither spectators nor swimmers are allowed to sit on the access steps to these areas. This is a Health & Safety requirement of the Leisure Centre that we are obliged to enforce.

The Promoters of this event will adhere strictly to the Health and Safety Laws 203-206. It should be noted that no-one will be permitted into the changing village, poolside or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full.

Data Protection

All data relating to the entry and results processing will be held on computer using Hy-Tek Meet Manager system software. Results of the meet will be sent to the ASA within 5 working days for the purposes of ranking.

Swimmer entries will be managed on a computer. By submitting entries, consent is thereby given, as required by the Data Protection Act 1998, to the holding of personal information on computer. Personal data will be available for inspection during the meet upon request.

Photography

Guidance on photography and sharing images or video on social media will be available at the event. All attendees, including swimmers, spectators, coaches, parents, helpers and officials are required to follow the guidelines and are requested not to obstruct swimmers, coaches or officials on poolside.

Pool

The competition pool is an 8-lane deck level 25m pool with a water depth of 2m throughout. Anti-turbulence lane ropes (including at the sides) will be used and turning flags will be placed at both ends of the pool. GL1 is a certified pool.

Please note there is no warm down pool at this meet.

Entries

All club entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software. Details of this can be downloaded from the Gloucester City Swimming Club website www.gloscestercityswimmingclub.co.uk or by contacting openmeets@gloscestercityswimmingclub.co.uk. **GCSC DO NOT accept any responsibility for HyTek files entered incorrectly and will not make any changes to times or events entered by error. Please be aware that any swimmer's details entered incomplete or incorrectly on the HyTek file will prevent their times being updated by rankings.** Please also submit a club summary form and HyTek entries report print-out.

Individual and Disability swimmer entries are the ONLY ones allowed in paper format.

Entries will be accepted on a "first come, first served" basis. The Promoter reserves the right to reject entries if the event is oversubscribed, or if payment is not received by the closing date. The closing date for entries is midday **Friday 8th September**. All swimmers wishing to enter this meet must be registered as a category 2 member of Swim England (or WASA/SASA) and age will be as of **8th October 2017**. Entries will not be accepted for swimmers selected for GCASA Inter-County Championships running the same weekend.

All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached lower limit schedule. **It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity.**

No entries will be accepted after the closing date (including replacement entries on the day). Refunds will be given to Hy-Tek Meet Manager rejected entries only, and not to invalid or incorrect entries and if you withdraw after the closing date.

Prior to the meet all clubs/swimmers will receive a listing of entries. Please ensure you check this for accuracy.

For all entries please supply an email address to enable us to return your acceptance/rejections and any other information as required.

Payment

Cost per individual entry is £6.50 and £7.50 for 1500m and 800m events. Please pay by bank transfer to GCSC Open Meets Ltd, sort code 30-96-26, account 28751760 using the reference..."swimmername Oct17" or "clubname Oct17" for club entries. If you wish to pay by cheque (one per club entry) please add 65p to cover bank charges. Please write your bank reference on your entry form.

Signing In

- **All swimmers must sign in** prior to the commencement of warm up for each session.
- If a swimmer is competing all day they may sign in for the whole day.
- It is the Team Manager/Coach's responsibility to ensure that their swimmers are signed in. Clubs with more than 20 swimmers competing will sign in with their coach on pool side and it is the coach's responsibility to verify and hand to the promoter, after which no changes will be made
- A £5 fine will be levied to any club whose swimmer signs in and does not then subsequently swim without notification to the Promoter or Lead Referee by completing a withdrawal notice, before the start of each session.

Swimmers

All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded. All swimmers must abide by the Competitor Marshalling rules advertised in the marshalling area and coach packs.

All swimmers must be able to execute a competitive racing dive as laid down in ASA law or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to ASA technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start; a proper shallow dive must be performed.

Timing

Hy-Tek/Omega electronic placing and timing will be used. Speakers are situated in the blocks on all lanes (Rule FR 4.3.3). It should be noted that timing pads are only situated at the finishing end of the pool. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times and the final results will be at the referee's discretion

Medals

Medals will be given to the top 8 swimmers in the age groups 9, 10, 11 and 12.

Medals will be given to the top 3 swimmers in the age groups 13, 14, 15 and 16+.

Medals will be given to the top 3 disabled swimmers for each event based on British Disability Points.

Swimmers who achieve a time faster than the lower QT will receive a speeding ticket in place of a medal.

There will be a Trophy for the Top Visiting Club based upon the points system as below –

1st = 8 points, 2nd = 7 points, 3rd = 6 points 4th = 5 points, 5th = 4 points, 6th = 3 points, 7th = 2 points, 8th = 1 point

General

Where events are not covered by the above Conditions they will either be referred to the Meet Referee for a decision on technical issues or to the Promoter. The outcome of any decision will be based on ASA Law or Technical Rules or in the spirit of fairness and equity and will be announced accordingly.

Coach/Team Manager passes for the whole or part of the meet will be £20.00 per person, to include a programme, collected on the day at the inquiry desk. All results will be posted on the GCSC website or sent by email after the competition. Passes are restricted to a maximum of 4 per Club. It is the responsibility of the attending clubs to ensure that all Coaches/Chaperones have an up to date DBS check and **wear their passes at all times** when on poolside. Every person on poolside at any time must be a registered member of Swim England, Swim Wales (WASA) or Scottish Swimming (SASA).

Lockers are available in the changing village (£1 coin operated-refundable) as no valuables should be left unattended. The Promoter cannot accept liability for any loss or damage that may occur.

*The Promoter will operate over the top starts in the interest of saving time.

*The Referee may make alterations on the day to facilitate smooth running of the meet, any such changes will be announced at the meet.

*The Promoter reserves the right to refuse admission or exclude any spectator, swimmer or coach from the meet who displays inappropriate language or behavior.

* Any person or club who abuses a member of the open meet team either verbally or via email will cause their club to be rejected from any future GCSC open meets.

*GCSC **do not accept** any responsibility for HYtek files that are entered incorrectly and will not make any changes to times or events entered for swimmers.

*GCSC **are not** responsible for any swimmers from other clubs. All clubs are expected to follow the Swim England Wavepower guidelines on coaches/chaperones to swimmers ratio.

*Any situation not covered by the above Rules & Conditions will be handled at the discretion of the Promoter.

Gloucester City Swimming Club Autumn Level 3 Open Meet

Held under ASA Technical Rules

6th, 7th & 8th October 2017

GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

Programme of Events

Times are approximate and will be updated and issued to all clubs once the entries are finalised

Friday 6th October 2017

Session 1

Warm-up (Girls / Boys)	5.30pm- 5:55pm
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Start Time: 6:00pm	Finish Time: 9:00pm
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Event 1	Multi-Disability (mixed)	400m Free
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Event 2	Girls	800m Free
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Event 3	Boys	1500m Free
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Saturday 7th October 2017

Session 2

Session 3

Session 4

Warm-up (Girls / Boys)	Warm-up (Girls / Boys)	Warm-up (Girls / Boys)
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10.15am – 11.15am	1:55pm – 2:55pm	5:35pm – 6:15pm
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Start Time – 11.20 am	Start Time – 3.00 pm	Start Time – 6.20 pm
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Finish Time – 1.50 pm	Finish Time – 5.30 pm	Finish Time – 8.50 pm
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Event 4	Boys*	50m Breast	Event 9	Girls*	200m Free	Event 15	Boys	200m Fly
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Event 5	Girls*	100m Fly	Event 10	Boys	400m Free	Event 16	Girls	400 m IM
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Event 6	Boys	200m Back	Event 11	Girls*	100m Back	Event 17	Boys*	100 m Breast
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Event 7	Girls	200m Breast	Event 12	Boys*	50m Back	Event 18	Girls*	100 m Free
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Event 8	Boys*	200m IM	Event 13	Girls*	50m Fly	Event 19	Boys*	50m Free
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Sunday 8th October 2017

Session 5

Session 6

Session 7

Warm-up (Girls / Boys)	Warm-up (Girls / Boys)	Warm-up (Girls / Boys)
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10.15am – 11.15am	1:55pm – 2:55pm	5:35pm – 6:15pm
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Start Time – 11.20 am	Start Time – 3.00 pm	Start Time – 6.20 pm
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Finish Time – 1.50 pm	Finish Time – 5.30 pm	Finish Time – 8.50 pm
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Event 20	Girls*	50m Breast	Event 25	Boys*	200m Free	Event 31	Girls	200m Fly
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Event 21	Boys*	100m Fly	Event 26	Girls	400m Free	Event 32	Boys	400 m IM
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Event 22	Girls	200m Back	Event 27	Boys*	100m Back	Event 33	Girls*	100 m Breast
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Event 23	Boys	200m Breast	Event 28	Girls*	50 m Back	Event 34	Boys*	100 m Free
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Event 24	Girls*	200m IM	Event 29	Boys*	50 m Fly	Event 35	Girls*	50m Free
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Please refer to attached qualifying times for age eligibility in certain events

Multi-Disability inclusive events are indicated with an asterisk

Signing in closes 10 minutes before warm up for each session

Notes:

- Allocated warm-up times (i.e. age group) will be advised on the day.
- All events are inclusive and Heat Declared Winners.
- Medals or speeding tickets to be collected from presentation desk.
- The combined maximum length of sessions will be 7.5 hours per day

Gloucester City Level 3 Open Meet Qualifying times

No swimmer with a time faster than the qualifying time may enter that event

BOYS		9 yrs	10 yrs	11 yrs	12 yrs	13 yrs	14 yrs	15 yrs	16 yrs +
50m	Free	36.00	33.66	31.14	29.20	27.57	26.57	25.72	24.10
100m	Free	1:20.00	1:15.75	1:08.62	1:03.97	1:00.00	0:57.50	0:55.76	0:53.90
200m	Free	2:55.00	2:43.77	2:27.53	2:19.33	2:11.27	2:05.27	2:02.30	2:00.00
400m	Free		5:35.00	5:13.83	4:52.41	4:38.68	4:25.97	4:21.80	4:10.00
1500m	Free			19:33.90	19:10.00	18:44.90	18:01.90	16:41.90	15:50.20
50m	Breast	48.00	44.49	41.31	37.90	35.53	33.88	32.79	31.80
100m	Breast	1:40.00	1:35.80	1:30.41	1:22.80	1:17.32	1:14.08	1:11.75	1:09.50
200m	Breast	3:32.00	3:25.00	3:13.81	2:58.58	2:46.87	2:38.59	2:35.98	2:30.76
50m	Fly	40.40	37.12	34.50	32.39	30.30	28.95	28.03	27.23
100m	Fly	1:32.40	1:25.15	1:18.72	1:13.22	1:07.87	1:03.88	1:02.18	1:00.80
200m	Fly	3:05.00	2:50.00	2:43.00	2:38.00	2:32.06	2:25.55	2:20.95	2:15.66
50m	Back	42.50	38.45	35.80	33.75	31.81	30.15	29.32	28.88
100m	Back	1:34.00	1:23.89	1:16.64	1:12.87	1:08.06	1:04.66	1:02.32	0:59.93
200m	Back	3:26.00	2:56.56	2:44.49	2:35.31	2:25.73	2:18.91	2:15.56	2:10.25
100m	Ind Medley	1:34.00	1:25.18	1:19.16	1:14.13	1:09.44	1:06.14	1:04.55	1:01.55
200m	Ind Medley	3:31.00	3:02.69	2:47.68	2:37.95	2:29.04	2:21.59	2:18.45	2:12.56
400m	Ind Medley			5:50.00	5:30.00	5:17.48	5:04.40	4:48.90	4:40.17

GIRLS		9 yrs	10 yrs	11 yrs	12 yrs	13 yrs	14 yrs	15 yrs	16 yrs +
50m	Free	36.00	33.66	31.44	29.76	29.05	28.50	28.00	27.50
100m	Free	1:20.00	1:15.75	1:09.30	1:04.95	1:02.18	1:00.25	0:59.50	0:58.01
200m	Free	2:55.00	2:43.77	2:29.64	2:19.29	2:14.19	2:10.12	2:07.77	2:05.28
400m	Free		5:35.00	5:15.56	4:54.26	4:44.12	4:37.11	4:32.89	4:24.63
800m	Free			9:43.51	9:27.60	8:58.75	8:44.60	8:31.70	8:27.40
50m	Breast	48.00	44.49	40.68	37.94	36.44	35.68	34.90	34.23
100m	Breast	1:40.00	1:35.80	1:27.70	1:22.84	1:19.39	1:16.94	1:16.09	1:13.01
200m	Breast	3:32.00	3:25.00	3:11.05	2:57.24	2:51.53	2:45.61	2:40.40	2:37.96
50m	Fly	40.40	37.12	34.90	32.62	31.23	30.55	29.90	28.88
100m	Fly	1:32.40	1:25.15	1:19.82	1:12.64	1:09.65	1:07.73	1:06.47	1:03.62
200m	Fly	3:05.00	2:50.00	2:44.00	2:39.00	2:35.02	2:30.47	2:28.66	2:21.38
50m	Back	42.50	38.45	35.91	33.75	32.51	31.57	30.68	29.94
100m	Back	1:34.00	1:23.89	1:17.12	1:12.58	1:09.44	1:07.39	1:06.00	1:03.95
200m	Back	3:26.00	2:56.56	2:44.93	2:35.11	2:28.73	2:24.04	2:20.45	2:17.86
100m	Ind Medley	1:34.00	1:25.18	1:19.95	1:14.30	1:11.42	1:09.84	1:09.03	1:06.34
200m	Ind Medley	3:31.00	3:02.69	2:49.09	2:39.18	2:31.89	2:28.61	2:26.73	2:21.91
400m	Ind Medley			5:50.00	5:38.11	5:26.13	5:18.76	5:12.16	5:10.10

GCSC Autumn Level 3 Open Meet

Held under ASA Technical Rules

6th, 7th & 8th October 2017

GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT



INDIVIDUAL ENTRY FORM

Male Female License No 3SW171769

Surname:		First Name:		2nd Int:
DOB:		Age as of 8/Oct/2017:		
Membership No:		Swimming Club:		
Tel No:		Email:		
Disability Swimmers Brit. Swim/IPC Class: S SB SM		Disability Swimmers UKSADLD/INAS:		
Event no	MD Inclusive			
M	F	Events	Entry Time	
19	35	*	50m Freestyle	
34	18	*	100m Freestyle	
25	09	S14	200m Freestyle	
10	26	Except S14	400m Freestyle	
02			800m Freestyle	
03			1500m Freestyle	
12	28	*	50m Backstroke	
27	11	*	100m Backstroke	
06	22		200m Backstroke	
04	20	*	50m Breaststroke	
17	33	*	100m Breaststroke	
23	07		200m Breaststroke	
29	13	*	50m Fly	
21	05	*	100m Fly	
15	31		200m Fly	
14	30	*	100m Ind Medley	
08	24	*	200m Ind Medley	
32	16		400m Ind Medley	

Closing Date for Entries
8th September 2017 at 12 midday

Promoter: Flavia Jones (GCSC)
c/o Nailers Forge,
Randalls Green, Chalford Hill
Stroud, GL6 8LF

Only entries sent to this address will be accepted.

**All club entries must be electronic,
accompanied by a club summary form
confirming total number of entries**

**Please check that your entry times are no
faster than the Qualifying Times.**

for info please contact
openmeets@gloucestercityswimmingclub.co.uk

1500m or 800m Free	@ £7.50	£
Total No of other events entered	@ £6.50 per event	£
Coach /Team Manager pass (Max 4 per club)	@ £20.00 per pass	£
Disability Swimmers Personal Care Attendant Pass	Free (subject to classification)	
	Cheque charge 65p	£
	Total	£

I confirm that I accept the Promoters conditions; I am an eligible swimmer as defined in ASA Law and proficient in the execution where necessary of performing entry dives in accordance with the ASA recommendations

(if swimmer is under 18)

Competitors Signature _____ Parent/Carer signature _____

Bank Transfer reference / Date _____ or extra 65p per cheque

GCSC Autumn Level 3 Open Meet

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6th, 7th & 8th October 2017

GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT



CLUB SUMMARY FORM

License No 3SW171769

Swimming Club:			
Contact Name:	Club Code:		
Address:	Club Bank Details (required in the event of a refund)		
	Bank:		
	Sort Code:		
Tel No:	Account No:		
Email:			
Total number of swimmers = Total number of long distance events = Total number of other events = Total No of Coaches passes/Team Manager passes (Max 4 per club) =			
		@ £7.50 each =	£
		@£6.50 each =	£
		@ £20.00 per pass =	£
		Cheque charge 65p	£
		Total	£

By submitting my club's entries electronically, I confirm that I accept the Promoters conditions on behalf of all swimmers entered and confirm that they are eligible swimmers as defined in ASA Law.

All swimmers who are unable to perform competitive racing dives in accordance with the ASA recommendations, will start in the water.

Club Representative Signature _____

A single BACS payment is preferred, but if paying by cheque (payable to "GCSC Open Meets Ltd") please add bank admin charge

Bank Transfer reference / Date _____ or extra 65p per cheque

This club summary form must be completed and returned with the Hy-Tek Meet Entry Report* to:
Flavia Jones (GCSC), c/o Nailers Forge, Randalls Green, Chalford Hill, Stroud, GL6 8LF

*The Hy-tek report may be emailed to openmeets@gloucestercityswimmingclub.co.uk

Closing Date for Entries – 8th September 2017 at 12 midday



Autumn Open Meet 2017 ~ OFFICIALS REPLY SLIP

POOLSIDE OFFICIALS

Since the Open Meet will require many helpers, all clubs entering are requested to provide qualified officials for each session. Please complete the form below and return it with your swimmers entry form, or send to the email address indicated below.

If you have any preferences please note them below otherwise we will advise you of your allocated duties on the day. Refreshments will be provided for all officials, and food for those working on consecutive sessions.

For those unqualified officials or J1s and above who require mentoring or practical sessions, please also complete the form indicating what duties you need to cover and we will do our best to assist, as we actively promote the development of all officials within British Swimming.

I am available to help at the Autumn Open Meet on Fri 6th, Sat 7th and/or Sun 8th September 2017.

Name: _____ **Club:** _____ **Tel No:** _____

Address: _____

Email address: _____

Membership No. _____ **Expiry Date:** _____

Date	Session	Briefing*	J1	J2	J2S	Training
Friday 6 th October	1	5.30 pm				
Saturday 7 th October	2	10.50 am				
Saturday 7 th October	3	2.30 pm				
Saturday 7 th October	4	5.50 pm				
Sunday 8 th October	5	10.50 am				
Sunday 8 th October	6	2.30 pm				
Sunday 8 th October	7	5.50 pm				

(Please as appropriate and return to above address or with entry forms)

*Officials briefing will be 30 minutes before the start of each session, please refer to confirmed schedule

Offers of help can also be emailed to openmeets@gloucestercityswimmingclub.co.uk
or officials@gloucestercityswimmingclub.co.uk

Gloucester City Swimming Club
Autumn Level 3 Open Meet
Held under ASA Technical Rules
6th, 7th & 8th October 2017
GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

Disability Swimming Supplementary Conditions

The general conditions of the Open Meet as specified in the main application pack shall apply to the Multi-Disability Swimming events except where varied by any of the following conditions

Please note additional details on entry form if you are Disability swimmer.

Eligibility

- All competitors must have an Authorised British Swimming or IPC classification, which is held on the British Swimming or IPC swimming classification database at the time of entry.
- All competitors must be registered as members of a swimming club affiliated to Swim England (SE/ASA), Scottish Swimming (SASA) or Swim Wales (WASA) at time of entry.
- S14 swimmers may enter 200m Freestyle instead of 400m Freestyle for long distance
- All swimmers will swim together, inclusive of multi disability swimmers.
- The promoter will source all proof of classification for each disability swimmer from the Home Country membership check data base and submit it to the Lead Referee prior to the start of the open meet.
- The swimmer shall be judged under the relevant IPC rules.
- The promoter reserves the right to combine events dependent on the number of entries.

Accreditation

- All coaches and personal care attendants must have accreditation.
- Personal care attendants will only be permitted for swimmers in the following classes - S1-S4 and S11, or swimmers with an Assisted Start exception.
- A swimmer in the classes specified above may have both a coach and a personal care attendant present.
- All coaches and personal care attendants must conform with Swim England safeguarding procedures.